

***Branchburg Township School District***  
**REGULAR ACTION MEETING**

February 17, 2022

**Board of Education Conference Room**

**Executive Session - 7:00 p.m.**

**Public Meeting – 7:30 p.m.**

**MISSION STATEMENT**

*The mission of the Branchburg Township School District and Community  
is to inspire our children to learn, think, grow, and excel in life.*

**VISION STATEMENT**

*“Excellence in Education”*

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. EXECUTIVE SESSION**

**WHEREAS** the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting during which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public, or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would be clearly in danger of unwarranted invasions, and

**WHEREAS** the matters about to be presented for discussion clearly meet the “circumstances” test of such Act:

**BE IT RESOLVED** that the Board of Education of Branchburg now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

And, be it further,

**RESOLVED** that the discussion in Executive Session be disclosed when the Board’s consideration of the subject matter has been closed, or when such matter does not adversely affect the rights of prospective, current, or past public officers, or personnel of the Board, unless such individuals have in writing requested the disclosures of such discussion at a public meeting and provided such a public disclosure will no longer clearly endanger the public interest.

**IV. PLEDGE OF ALLEGIANCE**

**V. STATEMENT OF ADEQUATE NOTICE AND WELCOME**

Welcome to a meeting of the Board of Education of Branchburg. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act: (Chapter 231 Laws of 1975), and that advance notice required therein

has been provided. This is a meeting of the Board of Education of Branchburg at which formal action may be taken. The public will have an opportunity to be heard as shown on the Agenda.

**VI. SUPERINTENDENT’S REPORT**

- Student Assessment Update – Presented by: Jennifer Anderson

**VII. PUBLIC COMMENT – Agenda Items Only**

The Board of Education recognizes the value of public comment on educational issues and school matters of community interest. In support of this position, the law establishes a period of public comment at every board meeting. Individuals wishing to speak must state their name and address. Comments are limited to three minutes per person for a total of 30 minutes. An individual may speak a second time after all others who wish to speak on the topic have been heard.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. All statements shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

**VIII. GOVERNANCE**

- Report – Terri Joyce

**(ACTION) It is recommended that Items VIII.A. through VIII.E. be moved upon the recommendation of the Superintendent.**

**A. Approval of Minutes**

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of January 13, 2022, the Minutes of the Executive Session and Special Meetings of January 17, 2022, January 20, 2022, January 21, 2022, February 3, 2022 and February 4, 2022.

| <b>B. Approval of Harassment, Intimidation, and Bullying Report</b> |                   |             |   |
|---|-------------------|-------------|---|
| <b>Building</b>   | <b>Incident #</b> | <b>Date</b> | <b>Discussion</b>   |
| SBS   | SSDS#<br>015871   | 12/21/21    | BE IT RESOLVED that the Board of Education accepts the recommendation of the Superintendent that this incident did not meet the criteria of H.I.B. as defined in N.J.18A:37-14. |

**C. Approval of Submission of Application for Special Education Medicaid Initiative Waiver**

It is recommended that the Board approve the submission of an application for a waiver to not participate in the Special Education Medicaid Initiative to the County Executive Superintendent of Schools.

**D. Approval of Three Year Program**

It is recommended that the Board approve the submission of the three-year Bilingual/ESL Plan to the New Jersey Department of Education.

**E. Approval of 2021-2022 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials**

It is recommended that the Board approve the 2021-2022 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

**(ROLL CALL – ITEMS VIII.A. through VIII.E.)**

**IX. POLICY AND REGULATIONS**

- **Report** – Carmela Noto

**(ACTION) It is recommended that Items IX.A.be moved upon the recommendation of the Superintendent.**

| <b>A. Policy and Regulations First Reading</b> |   |                   |
|--|---|-------------------|
| <b>Policy/Regulation</b>                       | <b>Title</b>  | <b>Discussion</b> |
| P 2415.05                                      | Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) | Revised           |
| P 2431.4                                       | Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)    | Revised           |
| R 2431.4                                       | Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)    | Revised           |
| P 2622   | Student Assessment (M)  | Revised           |
| R 2622   | Student Assessment (M)  | New               |
| P 3233   | Political Activities  | Revised           |
| P 5541   | Anti-Hazing (M)   | New               |
| P7540  | Joint Use of Facilities   | Revised           |
| P 8465   | Bias Crimes and Bias-Related Acts (M)   | Revised           |
| R 8465   | Bias Crimes and Bias-Related Acts (M)   | Revised           |
| P 9560   | Administration of School Surveys (M)  | Revised           |

**(ROLL CALL – ITEM IX.A.)**

**X. EDUCATION**

- **Report** – Olga Phelps

**(ACTION) It is recommended that Items X.A. through X.G. be moved upon the recommendation of the Superintendent.**

**A. Conferences/Travel**

**WHEREAS,** the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

**WHEREAS,** the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

**WHEREAS,** the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

**THEREFORE, BE IT RESOLVED,** that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

| Conferences/Workshops   | Employee/<br>Account Number                        | Date(s)  | Registration<br>Fee | Hotel    | Meals<br>/Exp. | Tolls/Parking<br>/Mileage | Total    |
|---|--|--|---------------------|----------|----------------|---------------------------|----------|
| Mathematical Mindsets<br>Virtual  | Erica Landesberg<br>20-270-200-500-02-649          | 3/1/22<br>3/4/22<br>3/7/22<br>3/11/22<br>3/14/22 | \$149.00            | N/A      | N/A            | N/A                       | \$149.00 |
| Mathematical Mindsets<br>Virtual  | Danielle Puzzo<br>20-270-200-500-02-649            | 3/1/22<br>3/4/22<br>3/7/22<br>3/11/22<br>3/14/22 | \$149.00            | N/A      | N/A            | N/A                       | \$149.00 |
| Livingston School District<br>Technology Site Visit<br>Livingston, NJ                       | Joseph Larramendia<br>N/A                          | 2/18/22  | N/A                 | N/A      | N/A            | N/A                       | N/A      |
| Livingston School District<br>Technology Site Visit<br>Livingston, NJ                       | Timothy Spork<br>N/A                               | 2/18/22  | N/A                 | N/A      | N/A            | N/A                       | N/A      |
| Livingston School District<br>Technology Site Visit<br>Livingston, NJ                       | Matthew Zimmerman<br>11-000-223-580-02-<br>144-999 | 2/18/22  | N/A                 | N/A      | N/A            | \$8.75                    | \$8.75   |
| Equity in Action Leadership Academy<br>Virtual  | Matthew Barbosa<br>20-270-200-500-02-649           | 1/28/22<br>2/23/22<br>3/14/22<br>5/20/22         | \$450.00            | N/A      | N/A            | N/A                       | \$450.00 |
| Dyslexia: Best Strategies for Students Who<br>Struggle to Successfully Read<br>Virtual      | Ludmila Battista<br>20-270-200-500-02-649          | 3/21/22  | \$279.00            | N/A      | N/A            | N/A                       | \$279.00 |
| Catching Up Your Students with<br>Disabilities Who Have Fallen Behind<br>Virtual            | Alane Cook<br>20-270-200-500-02-649                | 3/24/22  | \$279.00            | N/A      | N/A            | N/A                       | \$279.00 |
| Practical Strategies to Improve the Behavior<br>of Attention Seeking Students<br>Orange, NJ | Alexandra Gallo<br>20-270-200-500-02-649           | 4/5/22   | \$279.00            | N/A      | N/A            | N/A                       | \$279.00 |
| NJ State School Nurse Spring Conference<br>Virtual  | Janet Hoffman<br>11-000-219-580-03-001-999         | 3/19/22  | \$125.00            | N/A      | N/A            | N/A                       | \$125.00 |
| Summit on Civil Rights in Education<br>Virtual  | Leigh Keely<br>20-270-200-500-02-649               | 2/21/22-<br>2/22/22                              | \$300.00            | N/A      | N/A            | N/A                       | \$300.00 |
| How to Use an Open Middle Problem<br>Virtual  | Erica Landesberg<br>20-270-200-500-02-649          | 2/18/22  | \$39.00             | N/A      | N/A            | N/A                       | \$39.00  |
| Foundations of Fractions<br>Virtual   | Erica Landesberg<br>20-270-200-500-02-649          | 5/23/22-<br>6/30/22                              | \$297.00            | N/A      | N/A            | N/A                       | \$297.00 |
| Designated Employer Trainings<br>Virtual  | Elena McFarland<br>11-000-270-580-07-000           | 3/15/22  | \$159.00            | N/A      | N/A            | N/A                       | \$159.00 |
| Reasonable Suspicion Supervisory Training<br>Virtual  | Elena McFarland<br>11-000-270-580-07-000           | 3/16/22-<br>3/17/22                              | \$58.00             | N/A      | N/A            | N/A                       | \$58.00  |
| NJ Pupil Transportation Conference<br>Atlantic City, NJ                                     | Elena McFarland<br>11-000-270-580-07-000           | 3/24/22-<br>3/25/22                              | \$350.00            | \$174.00 | N/A            | \$83.30                   | \$607.30 |

| Conferences/Workshops (continued)   | Employee/<br>Account Number                  | Date(s)  | Registration<br>Fee | Hotel | Meals<br>/Exp. | Tolls/Parking<br>/Mileage | Total    |
|---|--|--|---------------------|-------|----------------|---------------------------|----------|
| Teaching Media Literacy<br>Virtual  | Wendy Michels<br>20-270-200-500-02-649       | 4/1/22   | \$279.00            | N/A   | N/A            | N/A                       | \$279.00 |
| Asbestos Operations and Maintenance<br>Refresher<br>Virtual                   | John Hindmarch<br>11-000-261-580-10-428      | 4/14/22  | \$195.00            | N/A   | N/A            | N/A                       | \$195.00 |
| Asbestos Operations and Maintenance<br>Refresher<br>Virtual                   | Samad Mobley<br>11-000-261-580-10-428        | 4/14/22  | \$195.00            | N/A   | N/A            | N/A                       | \$195.00 |
| Annual Regional Woman’s Educational<br>Leadership Forum<br>Garwood, NJ        | Jennifer Anderson<br>20-270-200-500-02-649   | 2/25/22  | \$50.00             | N/A   | N/A            | \$3.15                    | \$53.15  |
| Annual Regional Woman’s Educational<br>Leadership Forum<br>Garwood, NJ        | Tina Neely<br>20-270-200-500-02-649          | 2/25/22  | \$50.00             | N/A   | N/A            | \$11.87                   | \$61.87  |
| 2022 NJPSA/FEA/NJASDC Conference<br>Atlantic City, NJ                         | Tina Neely<br>20-270-200-500-02-649          | 3/24/22-<br>3/25/22  | \$320.00            | N/A   | \$88.50        | \$59.92                   | \$468.42 |
| Develop Growth Mindsets in Mathematics<br>West Orange, NJ                     | Danielle Puzzo<br>20-270-200-500-02-649      | 3/23/22  | \$279.00            | N/A   | N/A            | N/A                       | \$279.00 |
| Add + VantageMR<br>Virtual  | Catherine Rello<br>20-270-200-500-02-649     | 3/7/22<br>3/9/22<br>3/14/22<br>3/16/22<br>3/21/22<br>3/23/22<br>3/28/22<br>3/30/22 | \$995.00            | N/A   | N/A            | N/A                       | \$995.00 |
| IMSE Literacy Summit<br>Virtual   | Brienne Rodriguez<br>20-270-200-500-02-649   | 3/23/22  | \$20.00             | N/A   | N/A            | N/A                       | \$20.00  |
| NAEA National Art Convention<br>Virtual                                       | Meghan Russo<br>20-270-200-500-02-649        | 3/3/22-<br>3/5/22  | \$200.00            | N/A   | N/A            | N/A                       | \$200.00 |
| The Future is Language<br>Virtual   | Esthela Solano<br>20-270-200-500-02-649      | 4/29/22  | \$65.00             | N/A   | N/A            | N/A                       | \$65.00  |
| West Windsor–Plainsboro School District<br>West Windsor, NJ                   | Suzanne Updegrove<br>N/A                     | 2/18/22  | N/A                 | N/A   | N/A            | N/A                       | N/A      |
| Controversial Issues in Pediatric Audiology<br>Virtual                        | Randi Lee Venturini<br>20-270-200-500-02-649 | 3/24/22-<br>3/25/22  | \$160.00            | N/A   | N/A            | N/A                       | \$160.00 |
| LEGAL ONE Non-Certified Staff<br>Hiring, Evaluation, Tenure Issues<br>Virtual | Enea Yard<br>11-000-230-580-01-303           | 3/4/22   | \$150.00            | N/A   | N/A            | N/A                       | \$150.00 |

| B. Approval of Contracted Educational Service        |                           |             |                  |                |  |
|--|---------------------------|-------------|------------------|----------------|--|
| Vendor   | Account Number            | Student ID# | Rate             | Effective Date | Discussion   |
| Stepping Forward<br>Counseling Center<br>Chatham, NJ | 11-150-100-320-03-069-020 | 9763835574  | \$75<br>per hour | 1/17/22        | Partial Care Program with Home<br>Instruction to take place at SFCC<br>10 hours per week |

| C. Approval of Fundraisers/Service Project |                    |                    |                     |   |  |
|--|--------------------|--------------------|---------------------|---|--|
| School                                     | Group              | Event Coordinator  | Dates               | Purpose   |  |
| BCMS                                       | Student<br>Council | Wendy Michels      | 2/4/22-<br>2/11/22  | Valentine’s Day Grams fundraiser planned with all the proceeds going to the<br>Meghan Rose Bradley Foundation.  |  |
| BCMS                                       | Student<br>Council | Wendy Michels      | 3/4/22-<br>3/14/22  | Gaming Fundraiser to benefit the Meghan Rose Bradley Foundation. Students can donate money to participate in<br>various video gaming sessions with classmates and volunteer staff members. They will have a chance to play their<br>favorite games such as Minecraft and Roblox, as well as new and retro consoles with games, board and card games.. |  |
| BCMS                                       | Band<br>Students   | Kristine DeNicuolo | 2/18/22-<br>5/31/22 | BCMS Band would like to include a Shout Out section in the Winter and Spring Concert programs. Parents can<br>purchase a shout out to their child to be published in the program. Proceeds will help offset the cost of the Music in<br>the Parks trip for students.  |  |
| BCMS                                       | Drama<br>Club      | Nicole Kepner      | 2/18/22-<br>3/12/22 | In order to offset costs of the BCMS play, the BCMS Drama Club would like to sell space in the playbill as well as<br>having a concession stand selling snacks and flowers.   |  |
| WES  | School<br>Wide     | Kristen Kinsella   | 2/28/22-<br>3/4/22  | In collaboration with Read Across America, students will be invited to donate one of their gently used books to the<br>Bridge of Books Foundation. The Bridge of Book Foundation’s mission is to provide an ongoing source of books to<br>underserved children throughout New Jersey.   |  |

| <b>D. Approval of Field Trips</b>                |                 |                    |   |
|--|-----------------|--------------------|---|
| Trip   | Coordinator     | Grade              | Purpose   |
| Home Depot<br>Bridgewater, NJ                    | Emily Williams  | K-5<br>Life Skills | Students to apply taught life and social skills to real world application.                        |
| Target<br>Bridgewater, NJ                        | Emily Williams  | K-5<br>Life Skills | Students to apply taught life and social skills to real world application.                        |
| Whiton Elementary School<br>Neshanic Station, NJ | Toni Lynn Burke | GATE 5             | An "Across the Schools" activity to assist with Kindergarten Students at the Whiton Science Fair. |

| <b>E. Approval of Field Experience</b> |                           |   |          |                     |  |
|--|---------------------------|---|----------|---------------------|--|
| Name                                   | College/University        | Certification   | Location | Dates               | Discussion   |
| Leeann Bartushak                       | Rutgers University        | School Nurse Certification  | SBS      | 2/18/22-<br>5/2/22  | Clinical Preceptor: Janet Hoffman  |
| Daniella Lally                         | Centenary University      | Elementary School Teacher in<br>Grades K - 6  | SBS      | 2/18/22-<br>6/30/22 | Cooperating Teacher: Stephanie Formus<br>Observation of 4 hours  |
| Peyton Moor                            | Susquehanna<br>University | Elementary School Teacher in<br>Grades K – 6 &<br>Teacher of Students with Disabilities | WES      | 5/23/22-<br>5/31/22 | Cooperating Teacher: George Moor   |
| Rosanna Vitiello                       | Drexel University         | Preschool through Grade 3   | WES      | 1/24/22-<br>3/12/22 | Cooperating Teacher:<br>Brienne Rodriguez. Observing a K-4 grade ELL<br>classroom. 10 hours total                                  |
| Rosanna Vitiello                       | Drexel University         | Preschool through Grade 3   | WES      | 3/28/22-<br>6/30/22 | Cooperating Teachers: Catherine Rello and<br>Tara Forsyth, 30 hours observation in math and<br>30 hours of observation in literacy |

| <b>F. Approval of Revision of Outside Presenter for 2/18/22 District Ed Camp</b> |             |           |      |              |
|--|-------------|-----------|------|--------------|
| Name   |             | Account # | Cost | Workshop     |
| From   | To          |           |      |              |
| Nick Bruno   | Katie Ellis | N/A       | N/A  | Edpuzzle 101 |

| <b>G. Approval of Additional Outside Presenters for 2/18/22 District Ed Camp</b>                                 |                       |      |  |
|--|-----------------------|------|--|
| Name   | Account #             | Cost | Workshop   |
| Helga Nashed - Yoga  | 20-270-200-500-02-649 | \$65 | Yoga for Well-Being and Yoga for Stress and Anxiety Release  |
| Suzanne & Greg Confer<br>Gretchen Keller<br>Jessica & Collin McMullen<br>Christine Sena<br>Sara & Jeff Wasserman | N/A                   | N/A  | Gaining Perspective from Parents Raising Unique Learners in Our School<br>Community. (Facilitated by Douglas Haan) |
| Pat Taylor & Lisa Pupa   |                       |      | Hand Massages  |

**(ROLL CALL - ITEMS X.A. through X.G.)**

**XI. HUMAN RESOURCES**

- **Report** – Terri Joyce

**(ACTION)** It is recommended that Items XI.A. through XI.M. be moved upon the recommendation of the Superintendent.

| <b>A. Approval of Extra Duty Pay</b> |                           |   |          |   |
|--------------------------------------|---------------------------|---|----------|---|
| Name                                 | Account Number            | Rate  | Location | Discussion  |
| Kathleen Gaston<br>Danielle Puglisi  | 11-130-100-101-01-021-020 | \$41 per hour<br>(not to exceed 10 hours per week combined) | BCMS     | 8 <sup>th</sup> grade Algebra connections<br>planning and grading |
| Enea Yard                            | 11-000-230-105-01-273     | \$31.25 per hour<br>(not to exceed 125 hours total)         | BOE      | Digitize personnel files  |

| <b>B. Approval of Leave</b> |                           |                   |                |   |
|-----------------------------|---------------------------|-------------------|----------------|---|
| Employee #                  | Account Number            | Type of Leave     | Dates          | Discussion                              |
| 4151                        | 11-000-222-105-01-255-090 | Paid Sick Leave   | 3/8/22-5/8/22  | Estimated date of return will be 5/9/22 |
| 5516                        | 61-910-310-110-01-001     | Paid Sick Leave   | 1/3/22-2/25/22 | TBD                                     |
| 4962                        | 11-424-100-178-01-013-020 | Intermittent FMLA | 2/1/22-2/1/23  | Maximum use of 60 days total            |
| 4839                        | 11-213-100-101-01-057-060 | Paid Sick Leave   | 2/16/22-3/2/22 | Estimated date of return of 3/3/22      |

| <b>C. Approval of Substitutes</b> |  |                    |                 |
|-----------------------------------|--|--------------------|-----------------|
| Name                              | Position   | Rate               | Dates           |
| Ryan Collins                      | Substitute Teacher/Substitute Instructional Aide | \$110/\$90 per day | 2/11/22-6/30/22 |
| Aleasha Outsey                    | Substitute Lunchroom Aide                        | \$13 per hour      | 1/27/22-6/30/22 |
| Lynn Smola                        | Substitute Teacher/Substitute Instructional Aide | \$110/\$90 per day | 2/18/22-6/30/22 |

| <b>D. Approval of Revision of Personnel</b> |                           |   |   |
|---|---------------------------|---|---|
| Name  | Account Number            | From  | To  |
| Brooke Giuliano                             | 11-213-100-101-01-057-020 | MLR Special Education Teacher<br>2/21/22-6/30/22<br>Step 1, Level BA, \$59,449 (prorated) | MLR Special Education Teacher<br>2/1/22-6/1/22<br>Step 1, Level BA, \$59,449 (prorated) |

| <b>E. Approval of Retirements</b> |                           |                      |          |                |
|-----------------------------------|---------------------------|----------------------|----------|----------------|
| Name                              | Account Number            | Position             | Location | Effective Date |
| Linda Abey                        | 11-110-100-101-01-001-090 | Kindergarten Teacher | WES      | 6/30/22        |
| Janice Apsley                     | 11-110-100-101-01-001-090 | Kindergarten Teacher | WES      | 6/30/22        |
| Lisa Quinn                        | 11-110-100-101-01-001-090 | Kindergarten Teacher | WES      | 6/30/22        |

| <b>F. Approval of Mentoring</b> |            |                  |   |
|---------------------------------|------------|------------------|---|
| Mentee                          | Mentor     | Fee              | Discussion  |
| Brooke Giuliano                 | Erica Viel | \$550 (prorated) | Fee to be paid by mentee via payroll deduction, Brooke is now at WES and needs a different mentor |

| <b>G. Approval of EdCamp 2/18/22 In-House Presenters</b> |                       |   |   |
|--|-----------------------|---|---|
| Name   | Account #             | Rate                                    | Discussion  |
| Erica Landesberg   | 20-270-200-500-02-649 | \$41 per hour<br>(not to exceed 1 hour) | Using Running Records to Move Beyond Memorization to Build Fact Fluency |
| Amy Garner   | 20-270-200-500-02-649 | \$41 per hour<br>(not to exceed 1 hour) | Embedding Explicit Reading Comprehension Strategies into Daily Practice |
| Danielle Puzzo   | 20-270-200-500-02-649 | \$41 per hour<br>(not to exceed 1 hour) | Using Running Records to Move Beyond Memorization to Build Fact Fluency |

| <b>H. Approval of Revision of EdCamp 2/18/22 In-House Presenter</b> |                       |  |  |
|---|-----------------------|--|--|
| Name  | Account #             | From   | To   |
| Beth Janiec   | 20-270-200-500-02-649 | SEL Activities for K-5<br>\$41 per hour<br>(not to exceed 2 hours) | SEL and Your Class<br>\$41 per hour<br>(not to exceed 2 hours) |

| <b>I. Approval of Revision of Maternity Leave</b> |                           |   |  |
|---|---------------------------|---|--|
| Employee #  | Account Number            | From  | To   |
| 5533  | 11-213-100-101-01-057-090 | Paid Maternity/Disability Leave of Absence: 2/21/22-3/28/22<br>Personal Days: 3/29/22, 3/30/22, 3/31/22<br>NJ Family Leave Act/FMLA: 4/1/22-6/17/22 | Paid Maternity/Disability Leave of Absence: 2/1/22-3/9/22<br>Personal Days: 3/10/22, 3/11/22, 3/14/22<br>NJ Family Leave Act/FMLA: 3/15/22-6/1/22<br>Return Date: 6/2/22 |

| <b>J. Approval of Personnel</b> |                           |  |          |      |       |                                       |                 |                       |
|---------------------------------|---------------------------|--|----------|------|-------|---------------------------------------|-----------------|-----------------------|
| Name                            | Account Number            | Position                                     | Location | Step | Level | Salary                                | Dates           | Discussion            |
| Brittany Kemack                 | 11-213-100-106-01-057-090 | Instructional Aide                           | WES      | 1    | NA    | \$19,094.60<br>(prorated)             | 2/22/22-6/30/22 | New Position          |
| LuAnn Wright                    | 11-000-222-105-01-255-090 | Leave Replacement<br>Library Media Assistant | WES      | 1    | NA    | \$16.23 per hour<br>(4 days per week) | 3/8/22-5/8/22   | LR for employee #4151 |

| <b>K. Approval of Revision of Salary</b> |                           |                    |             |             |                 |
|--|---------------------------|--------------------|-------------|-------------|-----------------|
| Name                                     | Account Number            | Position           | From        | To          | Dates           |
| Rose Pellegrino                          | 11-000-240-105-01-336-020 | Office Aide - BCMS | \$23,851.00 | \$35,025.53 | 2/18/22-6/30/22 |

| <b>L. Approval of Maternity Leave</b> |                           |                          |                 |                                    |
|---------------------------------------|---------------------------|--------------------------|-----------------|------------------------------------|
| Employee #                            | Account Number            | Type of Leave            | Dates           | Discussion                         |
| 5478                                  | 11-213-100-101-01-057-060 | NJ Family Leave Act/FMLA | 2/25/22-5/31/22 | Estimated date of return is 6/1/22 |

| <b>M. Approval of Revision of Mentoring</b> |   |   |   |
|---|---|---|---|
| Mentee                                      | From  | To  | Discussion  |
| Madison Hill                                | Stephanie Formus<br>\$550<br>9/1/21-6/30/22 | Carrie Santoro<br>\$550 (prorated)<br>2/14/22-6/30/22 | Fee to be paid by mentee via payroll deduction. Carrie will replace Stephanie Formus as a mentor for the remainder of 21-22 school year |

**(ROLL CALL – ITEMS XI.A. through XI.M.)**

**XII. BUSINESS**

- **Report – Vince Carpentier**

**(ACTION) It is recommended that Items XII.A. through XII.I. be moved upon the recommendation of the Superintendent.**

**A. Bill List**

It is recommended that the Board approve the List of Bills for the period January 14, 2022 through January 26, 2022, totaling \$266.03, for the period January 27, 2022 through February 3, 2022, totaling \$6,971.83, for the period February 4, 2022 through February 10, 2022, totaling \$959,835.47, for the period February 11, 2022 through February 17, 2022, totaling \$1,682,743.73, and ratify the Payroll for the period January 16, 202 through January 31, 2022, totaling \$991,135.17, and for the period of February 1, 2022 through February 15, 2022, totaling \$1,011,392.97.

**B. Secretary’s Report**

The Report of the Secretary for January 2022 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Thomas M. Venanzi, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District’s financial obligations this fiscal year.

It is recommended that the Secretary’s Report for January 2022 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the 2021-2022 fiscal year.

**C. Treasurer’s Report**

It is recommended that the Treasurer’s Report for the month of January 2022 be accepted and filed.



**D. Line Item Transfers**

It is recommended that the Board accept the list of Line Item Transfers for the month of January 2022.

**E. Monthly Transfer Report**

It is recommended that the Board approve the January 2022 Monthly Transfer Report.

**F. Approval of Submission of State Application and Plans to the New Jersey Department of Education for Approval**

The Board of Education approves the submission of the state application and plans to the New Jersey Department of Education for their approval. The project is being submitted as an Other Capital Project where no state funding is being requested. The following projects are being submitted:

- |  |
|--|
| 1. HVAC Renovations to the Old York School |
| 2. New Parking Lot at the Old York School  |

The Board of Education also approves any changes (if necessary) to the Long Range Facility Plan as part of this project application.

**G. Grant Permission for Eagle Scout Community Service Project**

It is recommended that the Board grant permission for Jason Lauducci to carry out an Eagle Scout Project at Whiton Elementary School. This project is in accordance with his proposal, with time and materials to be donated at no cost to the District.

**H. Approval of Resolution/Agreement for Participation in Coordinated Transportation Services**

It is recommended that the Board approve a Resolution/Agreement for Participation in Coordinated Transportation Services with Somerset County Educational Services Commission for the 2022-2023 school year.

**I. Approval to Enter into Agreements with the Somerset County Educational Services Commission to Administer the Nonpublic Programs**

It is recommended that the Board enter into an agreement with the Somerset County Educational Services Commission to administer the following Nonpublic Programs for the 2022-2023 school year.

- Chapters 192/193 Program
- Nonpublic Technology Initiative Program
- Nonpublic Textbook Program
- Nonpublic Security Aid
- Nonpublic School Nursing Services

**(ROLL CALL - ITEMS XII.A. through XII.I.)**

**XIII. PUBLIC COMMENT**

**XIV. BOARD LIAISON REPORTS**

- Somerville Liaison/Board Member.....Kristen Fabriczi
- Parent Teachers Organization.....Bob Maider
- Somerset County Educational Services Commission.....Jonathan Sarles
- N.J.S.B.A./S.C.S.B.A Representative.....Vince Carpentier
- Branchburg Township Liaison.....Terri Joyce
- Emergency Management Planning Committee.....Elizabeth Nastus
- Branchburg Education Foundation.....Keerti Purohit
- Branchburg SEPAG - Special Education Parents Advisory Group.....Cathy Curcio

**XV. EXECUTIVE SESSION**

**XVI. ADJOURNMENT**